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A G E N D A

Career Service Panel
Office of Research and Development

4 March 1968

0900 hours
Room 607 - Conference Room

1. Review of agenda for 4 March 1968
2. Review of minutes for 5 February 1968
- 25X1A9a 3. a. Promotion Actions
b. ORD staff changes or additions
[REDACTED]
- 25X1A9a 4. Completion of reviewer's rating and CSP rating
on [REDACTED] to finalize the results on the
Competitive Evaluation for GS-9's through
25X1A9a GS-11's.
[REDACTED]
5. Competitive Evaluation - GS-12's

Attachments:

1. Reviewer Assignments - GS-12's (March)
2. Division Rating Assignments - GS-13's (March)

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CAREER SERVICE PANEL
Minutes of the Meeting
4 March 1968

Attendees:

Chairman

25X1A9a

25X1A9a

Recording Secretary

1. The Chairman called the meeting to order at 0910 hours.
2. There were no additions to the agenda for 4 March 1968.
3. There were no corrections to the minutes of 5 February 1968.
Minutes stand approved.

25X1A9a

4. [REDACTED] reported on the following:

Promotion Actions - Approved by Office of Personnel

25X1A9a

- a. [REDACTED] SO/ORD promoted from GS-12 to GS-13.

Quality Step Increase

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25X1A9a

- a. [REDACTED] explained that the QSI request for [REDACTED] reading "GS-13, step 3 to GS-13, step 4" had been changed to read GS-13, step 4 to GS-13, step 5 because [REDACTED] is due for a PSI on 5 May 1968. If he received his QSI prior to 5 May 1968, he would have to wait until 3 May 1969 for his PSI. A request has been made that the QSI be effective the same date as the PSI.

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4. (Continued)

Termination

- a. [REDACTED] MBSD/ORD has resigned to take a position with Dept. of Health, Education and Welfare. [REDACTED] will be replacing [REDACTED] with [REDACTED] moving into [REDACTED] former slot.

5. Completion of reviewer's rating [REDACTED] and CSP rating on [REDACTED] was made to finalize the results on the Competitive Evaluation for GS-9's through GS-11's as follows:

| | <u>NAME</u> | <u>GRADE</u> | <u>DIV.</u> | <u>DIV. RATING</u> | <u>REV. RATING</u> | <u>CSP RATING</u> |
|---------|-------------|--------------|-------------|--------------------|--------------------|-------------------|
| 25X1A9a | [REDACTED] | GS-11 | An | B | B | B |

6. The final results on the Competitive Evaluation for GS-12's is as follows:

| | <u>NAME</u> | <u>GRADE</u> | <u>DIV.</u> | <u>DIVISION RATING</u> | <u>REVIEWER'S RATING</u> | <u>CSP RATING</u> |
|---------|-------------|--------------|-------------|------------------------|--------------------------|-------------------|
| 25X1A9a | [REDACTED] | GS-12 | Optics | B | C | B |
| | | GS-12 | RP | B | B | B |
| | | GS-12 | An | B | B | B |
| | | GS-12 | AP | * | * | * |
| | | GS-12 | PC | * | * | * |
| | | GS-12 | RP | B | B | B |
| | | GS-12 | Optics | B | C | B |
| | | GS-12 | PC | * | * | * |
| | | GS-12 | An | C | C | C |
| | | GS-12 | PC | B | C | B |

* The CSP voted not to rate [REDACTED] at this time because of the short length of time they have been with ORD.

7. [REDACTED] moved that the motion made on 5 February 1968 asking that the Career Service Panel recommend that the first competitive evaluation rating be performed not sooner than nine (9) months after a new man comes on board be changed to read as follows:

[REDACTED] moved that the Career Service Panel recommend that the first competitive evaluation rating be performed not sooner than nine (9) months after a new man comes on board the Agency. [REDACTED] seconded the motion. Four members voted in favor, four opposed the motion. Motion was not carried.

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8. [REDACTED] appointed an ad hoc committee comprising of [REDACTED] Chairman, [REDACTED] He

asked for their recommendations on the cut-off point for review on all grades in order that the CSP might be guided by some policy on this matter. He asked that this committee report to the CSP at the 1 April meeting.

9. [REDACTED] informed the CSP that they would be receiving their reviewer assignments on the competitive evaluation of GS-13's.

10. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-12 to GS-13.

11. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-12 to GS-13.

12. [REDACTED] made a statement of intent to recommend [REDACTED] for promotion from GS-12 to GS-13.

13. The Chairman informed the CSP that the next meeting of the CSP would be on 1 April 1968 at 0900 hours.

14. Meeting adjourned at 1024 hours.

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[REDACTED]
Executive Secretary/CSP

APPROVED:

[REDACTED]

Chairman, CSP

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ADDENDUM

CAREER SERVICE PANEL
Minutes - 4 March 1968

25X1A9a

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[REDACTED] made a statement of intent to recommend

[REDACTED] for promotion from GS-12 to GS-13.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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